BYLAWS OF THE
RITZVILLE LIBRARY DISTRICT #2
FRIENDS OF THE LIBRARY

ARTICLE I: NAME
Section 1: The name of this organization shall be FRIENDS OF THE RITVILLE
LIBRARY DISTRICT #2.

ARTICLE II: PURPOSE
Section 1: The purpose of this organization shall be to maintain an association of persons
who are interested in and supportive of libraries.

Section 2: The activities of this organization may include the raising of funds for the needs
of the library. Friends of the Library shall act at their sole discretion when considering
activities.

Section 3: This organization is not organized for profit, and no part of the net earnings
shall inure to the benefit of any private shareholder.

Section 4: The purpose of this organization shall be in line with Section 501(c)3 of the
Internal Revenue Code of 1954.

ARTICLE III: MEMBERSHIP
Section 1: Membership in this organization shall be open to all individuals in sympathy
with its purposes.

Section 2: Membership in this organization can include a duly appointed representative of
any civic organization.

Section 3: Each member, individual or organizational representative, shall be entitled to
one vote.

ARTICLE IV: OFFICERS
Section 1: The officers of this organization shall be a president, secretary-treasurer, and
public relations person.

Section 2: Officers shall be elected by majority vote of those present at the October annual
meeting for the term of two years.

Section 3: No member of the organization shall receive remuneration for duties performed.

Section 4: No member of the organization, acting in good faith, shall be held personally
liable in connection with any undertaking of the organization.
ARTICLE V: DUTIES OF OFFICERS
Section 1: President: to preside over and conduct meetings; to appoint such committee as may be deemed advisable.

Section 2: Secretary-Treasurer: to record attendance and minutes at all meetings; to keep and maintain the financial records of the organization.

Section 3: Public Relations Person: to facilitate communications between Friends of the Library members and the community.

ARTICLE VI: MEETINGS
Section 1: An annual meeting shall be held in October of each year.

Section 2: The regular meetings of this organization shall be held at an agreed upon date and time. A special meeting may be called at any time by the president.

ARTICLE VII: FUNDS
Section 1: Dues shall be paid annually and will become due on the first of October or at the day of the annual meeting. New members who join after July 1st will have their membership extended through the end of the following year.

Section 2: A schedule of dues may be established for the organization by the membership.

Section 3: The treasurer’s books shall be submitted for review every two years.

Section 4: Authorization of dispersal of unbudgeted funds may be made by the membership at a regular meeting.

ARTICLE VIII: AMENDMENTS
Section 1: These Bylaws may be amended by a two-thirds vote of the membership present at any regular meeting, provided the proposed amendment has been read at the previous regular meeting or by notification of all members one week prior to the meeting.

ARTICLE IX: DISSOLUTION
Section 1: Upon dissolution of the organization, the officers shall, after paying or making provision for the payment of all liabilities of the organization, dispose of all assets of the organization. In the event of dissolution of the organization, all assets shall go to the Ritzville Library Foundation.

Adopted: ______________________________ 2010

MISSION STATEMENT
The Friends of the Ritzville Library District #2 shall promote and support the Ritzville Library District #2. Activities may include fundraising through book sales from any surplus library books and any other activities decided on by the group.