

Ritzville Library District #2

FOOD PURCHASE POLICY

Policy Statement

Ritzville Library District #2 offers activities, events, and meetings to support its mission. On occasion, the Library may provide food and beverages, and purchase these out of Library funds.

Policy

At the Executive Director's discretion (or designee), the Library may purchase food and beverages and serve them in connection with Library-sponsored activities, events, and meetings.

Purchases shall be inexpensive and the effort necessary to purchase, prepare, and present shall be minimal in nature.

Purchases will abide by the Library's purchasing policies and procedures.

Purchase of alcoholic beverages with Library funds is not allowed.